

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>

Minutes of Work Session		
<p>Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). This written record was approved on December 12, 2017</p>	<p><b>Date:</b> December 6, 2017</p>	<p><b>Time:</b> 2:00 p.m.</p> <div style="border: 1px solid black; padding: 10px; text-align: center; color: red; margin-top: 20px;"> <b>COMMISSION MINUTES JOURNAL # 57</b> </div>
<p><b>Board of Cascade County Commissioners:</b> Chairman Jim Larson, Commissioner Jane Weber (Excused), and Commissioner Joe Briggs.</p>		
<p><b>Staff Present:</b> Carey Ann Haight – County Attorney’s Office, Kim Thiel-Schaaf – Aging Services, Alex Dachs – Planning Division, Paula Guisti – Disaster and Emergency Services, Jim Ekberg – Public Works, Sandor Hopkins – Public Works, Mary Embelton – County Budget/Grants, Bonnie Fogerty – Board of Commissioners, and Frank Warren – Clerk and Recorder’s.</p>		
<p><b>Public members:</b> Traci Rosenbaum – Great Falls Tribune</p>		
Consent Agenda Items:	Purpose:	Department:
<p><b>Contract 17-200:</b> Contract Number 20143PARA0001, Project Title: PARALEGAL SERVICES (Ref: Contract 16-90,R0323915)</p> <p><i>Comments:</i> <i>Carey Ann Haight shared that the County Attorney’s office has two State supplemented agreements with DPHHS. One being for attorney time, related to Youth in Need of Care services, and the other being for the Paralegal position which is currently vacant. These agreements are typically sent through the State at the same time, as they renew at the same time, but the Attorney portion went through months ago and this piece, for Paralegal position was delayed. This is essentially a renewal, with no fiduciary changes.</i></p>	Modification of Contract	County Attorney’s Office
<p><b>Contract 17-202:</b> MT DPHHS Contract # 18027210050 for the Commodity Supplemental Food Program. Effective: October 1, 2017 – September 30, 2018.</p>	To establish and operate the United States Department of Agriculture, Food and Nutrition Services, Commodity Supplemental Food Program	Aging Services

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<p>Caseload: 765 @ \$3.00 per client/per month.</p> <p><i>Comments:</i>  <i>Kim Thiel-Schaaf discussed the particulars on how the budget was set for this annual contract. Please refer to the audio file, found on the Cascade County website, for details.</i></p>		

**#1 Contract 17-201:** CenturyLink Total Advantage Express Agreement to include Line Volume Plan (CLVP) and Long Distance and Toll-Free 4/4 offer. *Initiated by Disaster and Emergency Services. Presented by Disaster and Emergency Services – Paula Guisti*

*Comments:*

*Paula Giusti provided an on overview, regarding cost savings, pertaining to both the Total Advantage Express agreement and the Line Volume Plan.*

*Carey Ann Haight suggested these be treated as two separate contracts.*

*Commissioner Briggs remarked that these should be on the Consent Agenda.*

*Bonnie Fogerty confirmed these would be moved to Consent Agenda under two contract numbers.*

**#2 Public Hearing - Resolution 17-111:** *In the matter to abandon that portion of ‘A’ Street lying between lots 9 & 13, from 5<sup>th</sup> Street S, bearing S50°40’00”W 140 Feet with a width of 60 feet, to the Southwesterly line of Castner 4TH Addition. A platted right-of-way within the subdivision known as Castner 4TH Addition to the Town of Belt. Section 26, Township 19 N, And Range 06 E P.M.M., Cascade County, Montana – Initiated by Matt and Bonnie Antonich - Presented by Alex Dachs – Cascade County Senior Planner*

*Comments:*

*Alex Dachs explained that this is a petition to abandon a County street. This is an alley between two existing parcels. A survey has been provided, by the initiating party, within the packet that outlines how lot lines will be rearranged as boundary adjustments will also be completed.*

*Commissioner Briggs questioned the accuracy of the lot lines shown on the County GIS maps provided.*

*Alex Dachs responded that they are fairly accurate, and are within close proximity.*

*Alex Dachs also confirmed that all adjoining neighbors have signed necessary documents indicating they are in agreement with this proposal.*

**#3 Painted Horse Subdivision: Minor Subdivision – Preliminary Plat** *Initiated by Ron Lipke/Painted Horse Stables – Presented by Alex Dachs – Cascade County Senior Planner*

*Comments:*

*Alex Dachs shared that being this is a minor subdivision the item would be a public meeting versus a public hearing.*

*Commissioner Briggs communicated that entire strip between Frontage Road and I-15 is Light Industrial.*

*Commissioner Briggs also advised that the only reason a zoning issue exists, which is to be discussed on the next agenda item is due to a section being within a floodplain.*

**#4 Public Hearing - Resolution 17-112:** *Rezone a portion of Parcel 2587000 located in the S ½, Section 31, Township 21N, Range 3 E from “I-1” Light Industrial to “OS” Open Space District - Initiated by: Ron Lipke/Painted Horse Stables LLC - Presented by Alex Dachs – Cascade County Senior Planner*

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*Comments:*

*Chairman Larson questioned the reasoning for the subdivision.*

*Alex Dachs responded that the purpose is to divide up the land and then sell it off, but because what they want to divide up is within the 100-year floodplain they must do an open space zoning for the lot.*

**#5 Final Subdivision Plat of Phase VII (7), Spring Tree Ridge, Located in Section 28 and 33, Township 20 N, Range 3, P.M.M. Cascade County, Montana**– Initiated by: Timothy Wilkinson, Personal Representative of the Estate of Emma Wilkinson, Property Owners/Developers- Presented by Alex Dachs – Cascade County Senior Planner

*Comments:*

*Alex Dachs outlined how this is for Phase VII of the Spring Tree Ridge Subdivision. Phase VIII was filed last year, and there was approval on Phase VII but it was never filed so that is occurring now. Two of lots have been deleted, so the previous 23 lots are now 21 lots.*

*The property owner is also approaching the end of the 3-year extension approved in 2014.*

*Commissioner Briggs questioned the status of Phase VIII.*

*Alex Dachs responded that it has been filed, consisted of one lot, and was previously approved.*

**#6 Request for a six month extension for the filing of the final phases of Big Bend Ranch Subdivision located within the subdivision boundaries in the SW ¼ of Section 2, and N ½ of Section 11, Township 19 N, Range 3 E, P.M.M. Cascade County, Montana:** Initiated by: Tim Wilkinson, Developer/ Big Bend LLC – Presented by Alex Dachs – Cascade County Senior Planner

*Comments:*

*Alex Dachs advised the property owner is planning on bringing in Phase XV by the end of the 6-month extension.*

*Also, there is an existing County easement going through one of the lots so property owner is requesting the 6-month extension to allow adequate time to have the easement removed.*

*Commissioner Briggs inquired as to what might be a reasonable amount of time to have that easement removed, as previous extensions have been granted and the RSID is now active and he is not inclined to grant an extension that would go beyond where the property would come in under the RSID. Commissioner Briggs then suggested that a 3 month extension would allow for the time needed to do what is required for the easement removal, but would not free the owner up from his obligation on the RSID.*

*Alex Dachs responded that staff would most likely process within 6 weeks and then a survey would be required. It was also communicated that the owner would need to go through a DEQ/Health Department approval process as well, as the individual lots would require individual septic approval. This is the reasoning for requesting the 6-month extension.*

*Mary Embelton clarified that the RSID statutes indicate that July 1<sup>st</sup> is the determination date of the status of the RID for the past tax assessment year.*

*Chairman Larson/Commissioner Briggs both agreed this information allows them to be comfortable with The requested 6-month extension request.*

*Carey Ann Haight suggested that the extension is granted through June 30<sup>th</sup>, to which Commissioner Briggs responded that the RSID statutes be verified, and if July 1<sup>st</sup> date is valid the 6-month extension would be fine. Commissioner Briggs requested verification that the rest of the lots were being released, which translates to no additional extensions and the owner would be required to come back through the subdivision process for any additional lots, which would be appropriate.*

*Carey Ann Haight confirmed this as being accurate.*

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**Additional Items added to the Consent Agenda:**

*Carey Ann Haight requested that a Public Hearing on Montana Eggs Tax Abatement be added to the December 12<sup>th</sup> Commission Meeting.*

**Public Comment: None**

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10). **None**

**Adjournment:** Chairman Larson closed the work session meeting at 2:38 p.m.